

Sanitized Copy Approved for Release 2011/06/07 : CIA-RDP88G01332R000100050034-9

[illegible]

STAT

3 FEB
1986

The Honorable Terence C. Golden
Administrator
General Services Administration
Washington, D.C. 20405

Dear Mr. Golden:

The Central Intelligence Agency (CIA) fully supports the Presidential initiative to improve real property management. In this regard, your letter to Mr. Casey dated 23 December 1985 has been referred to my office for response. We are very interested in the General Services Administration's (GSA) program to delegate real property management authority.

The Real Estate and Construction Division, Office of Logistics (RECD/OL) has been reviewing the planned tenancy of all our present locations in light of our scheduled migration in late August 1987 to our expanded Headquarters Complex. Members of our respective staffs have met and will continue to meet and discuss the expanded Delegation of Authority Program. These activities will ensure a successful implementation of the GSA Delegation Program.

As you are aware, discussions of this nature will involve the locations of Agency facilities which we are compelled to protect. The manner in which we provide this data must serve to protect against public disclosure of these Agency locations. We will, as in the past, work with selected GSA personnel so that the needs of both agencies are satisfied.

We appreciate the opportunity to work jointly with GSA to bring about more efficient management of federal buildings. Representatives from RECD/OL, [redacted] will serve as the CIA Focal Point Officers for coordinating the implementation of this program on behalf of the CIA. They can be reached by telephone on [redacted]

Sincerely,

/s/ Richard J. Kerr

Richard J. Kerr
Deputy Director
for
Administration

OL-13040-86



STAT

OL/RECD/RE

22/24 Jan 86 (Letterhead)

Distribution:

Orig - Addressee

2 - DDA

1 - OL Files

1 - OL/RECD Official

1 - OL/RECD/REB Chrono

1 - RECD Reader

Page Denied

Next 1 Page(s) In Document Denied

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR		X (w/o encl)		
4	D/ICS				
5	DDI				
6	DDA	X (w/encl)			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt		X (w/o encl)		
13	D/OLL				
14	D/PAO				
15	D/PERS				
16	VC/NIC				
17	D/Logistics		X (w/o encl)		
18					
19					
20					
21					
22					
SUSPENSE		Date			

Remarks

Executive Secretary

9 Jan 86

Date

3637 (10-81)

ROUTING AND TRANSMITTAL SLIP		Date
		10 JAN 1986
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DIRECTOR OF LOGISTICS		
2.		
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - ACTION

PLEASE PREPARE APPROPRIATE RESPONSE FOR THE DDA'S SIGNATURE.

SUSPENSE: 31 JAN 1986

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

EO/DDA /D18 HQS

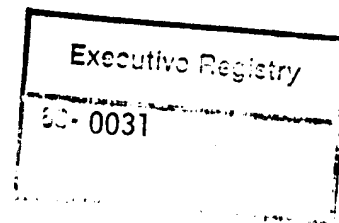
5041-102 70035/337533

• US GPO 1983-421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

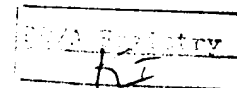


Administrator
General Services Administration
Washington, DC 20405



December 23, 1985

Honorable William J. Casey
Director
Central Intelligence Agency
Washington, DC 20505



Dear Mr. Casey:

As part of the President's initiative to improve real property management, the General Services Administration (GSA), in concert with the Office of Management and Budget's direction, is delegating real property management authorities to agencies housed in single tenant Government-owned and -leased buildings nationwide. The authorities to be delegated are: (1) building management and operations for Government-owned buildings; and (2) lease management for leased buildings.

Under this program, your agency would control the operations, establish priorities and implement innovative buildings management initiatives for all buildings where you are a single tenant.

In Government-owned buildings, this would include responsibility for operations, maintenance, guard services, recurring repairs and alterations. In leased buildings, your agency becomes the contracting officer's on-site representative for management of the lease to ensure compliance with the terms and conditions. These functions involve the day-to-day matters relating to building services, including the initial actions to enforce the lease. All repair and alteration projects, whether for Government-owned or -leased buildings, having an estimated value of \$50,000 or more must have prior review and approval by GSA.

Since the standard level of service will be funded through the Federal Buildings Fund, GSA will transfer appropriate direct and support resources (FTEs and funds), operating equipment and supplies, and records associated with the delegated building(s). FTE transfers to be encumbered will be identified prior to the effective date of the delegation to ensure that GSA employees not adversely affected by this program. After the initial delegation, you would submit a standard level building

2

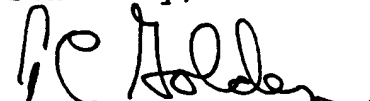
budget request to GSA. At the beginning of the fiscal year, GSA will transfer the appropriate funds to your agency. Funding for services required above the standard level provided by GSA should be obtained through your appropriation process. We have enclosed a standard agreement which delineates the specific functions to be delegated.

GSA will assist you in this new direction. We will provide technical support, training and reimbursable services that were available prior to your assuming the delegation. We will oversee the delegation to ensure the building and its systems are being operated in a satisfactory manner.

Our target for accomplishing this initiative is to begin delegating facilities in January, concentrating on major locations first with the goal of completing all delegations by September 30, 1986. In the spirit of working jointly towards these commitments, please advise us within 30 days of the date of this letter of the buildings, locations, target dates for effecting delegations and your local contact so our regional offices may complete the necessary pre-delegation arrangements. Additionally, please designate a headquarters contact to work with us in coordinating this program at the national level. Questions regarding the program should be referred to Ms. Yvonne Jones, 566-1144.

Your support and cooperation in this important Administration initiative are appreciated.

Sincerely,



Terence C. Golden

Enclosures